

**Southwest Wisconsin Care Management Coalition (SWCMC)**  
**Meeting Minutes**  
**Face to Face- Spring Green Library**  
**Date: Thursday, May 15, 2008**  
**1:00 – 3:00 PM**

**Present:** Crawford County: Kathy Leard  
Grant County: Fred Naatz  
Green County: Linda Boll, Greg Holcomb, Julie Sachs, Lisa Peterson  
Juneau County: Steve Ruff, Heidi Randall, Bev Larson  
Iowa County: Judy Lindholm  
Lafayette County: Tom McDonald  
Richland County: Linda Symons  
Sauk County: Bill Orth  
SWCMC: Teri Buros, Joan Hansen, Randy Jacquet, Susan Fruit  
Unified Services:  
Area Agency on Aging:  
Independent Living Resources: Kathie Knoble-Iverson  
DHFS:  
Hodan Center: Tom Schraeder  
Other: Phil Anderson from Southwest Wisconsin Transit, Dawn Schricker from Gemini Employee Leasing

**Attachments emailed:** Agenda for May 15, 2008 meeting, Project Update, SWCMC Draft Meeting Minutes from April 17, 2008.

- 1. Check-In and Introduction:** Meeting called to order by Randy Jacquet at 1:00 p.m. Randy introduced Lisa Peterson with Green County; Bev Larson, Juneau County; Phil Anderson with Southwest Wisconsin Transit; and Susan Fruit with Richland County.
- 2. Approve Meeting Minutes:** Corrections noted by Teri Buros:
  - In the attendance roster, Cathy Corneil, should have been Kathie Knoble-Iverson. Motion to approve corrected minutes by Bev Larson, second by Steve Ruff. Motion carried.
- 3. Review Agenda:** Bill Orth commented on the Future of the Coalition. The group agreed to bring this up toward the end of the agenda.
- 4. Update on Managed Care Expansion in Wisconsin:** Kathie Knoble-Iverson stated that La Crosse County is moving forward and they are looking to roll out October 1. They are in the process of re-negotiating wages and benefits of every individual. Tim Garrity has been chosen as Director of Regional Western Wisconsin Cares.

- 5. Update on Regional Governance for MCO:** Teri commented that the group has been sent several applications. She has presented the board member applications to the Governance group. They still would like to have more consumer representatives from the counties. The application deadline has been extended to May 27, 2008. She recommended that Grant, Green, Lafayette and Iowa all try to obtain consumer representatives to fill out applications and submit. Counties will be taking their resolutions to the County Boards in June. The first LTCD Board meeting will be held at Arthur's Supper Club on June 30, 2008 at 4:30 p.m.
- 6. Budget Rate Updates:** Teri reported that she thinks she will be getting preliminary rates on May 19, 2008, and will firm up final rates the following week. Rates may come in different ways. There is potential to enter into a risk sharing program with the state where, if we have a deficit of 2% the State will pay anything over 80%, and if we have a profit the State will take anything over 80%. Julie Sachs asked about money being budgeted for risk sharing. Teri stated that 2.3% expense-for-risk reserve was figured in the budget, working capital and solvency. The State is helping with a contingency of 2% surplus on top of the risk reserve budget, in addition to any re-insurance we may be planning on. If the rates are not adequate we can't enter into a plan under-funded. Once we hit 1500 members we are on our own. Kathie Knoble-Iverson asked if non-nursing home would be covered. Teri stated that we have no choice but to cover this cost.
- 7. County Updates on Communication Activities:** Bill Orth did a survey on the provider forms, and well over 100 people responded. Lynn Horkan also did a joint presentation with Care Wisconsin. Bill commented that many of the questions were concerns about the waiting list. Green County will do a presentation on June 5. Teri gave a presentation on Family Care in Iowa County. This was well received. Judy stated that the County Board was very impressed with the presentation that Teri gave and would request that Teri come to the May County Board meeting to talk on Family Care and answer any questions that they may have. Fred Naatz reported that he attended a conference where there were a lot of negative views about supporting the Coalition, and providers that may not be supporting the Coalition.
- 8. Review and Revision of Project Update:** The Project Update attachment that was emailed should be changed from May 15, 2007, to May 15, 2008, under Where We're Going? Judy asked if there should be something in the updates about the certification process. Teri will include this in the language from ADRC. Teri will make corrections and email the final version in the next week or so.
- 10. Teri's Medical Leave and Contact in Interim:** Teri stated that she will have hip surgery on June 2, 2008. She will be gone approximately five weeks and would like to have at least two weeks recovery time before diving back in. She will be having the other hip done, possibly in September. Another staff member also needs hip surgery, and this will be done in the fall. Joan Hansen will be the point person in Teri's absence and will contact Teri if anything comes up that needs her attention.

Teri stated that she should be back to work the first week in July. However, she will be at the June 30, 2008, Long Term Care District Board meeting.

- 11. Comments from SWCMC Website:** Steve Ruff commented that he was not able to find current information on the site. Teri will check on updates with Sarah.
- 12. Administrative Updates for ADRC Planning:** Linda Symons gave an ADRC update. She stated that a review was given on program edit applications, and the State agreed to contract with those who applied. A budget conference call will be held on May 19, 2008, with Green and Richland. Bill Orth asked whether inflation has been figured into the budget. We will need to submit policies to the State for approval before Sauk comes on, and training needs to happen. The workgroup will meet on May 22, 2008. The applications that were returned were not acceptable. We need two manager positions filled, one for North and one for South. The Governing Board members have almost all been appointed. North has 12 members. Contracts will need to be broken into several sub workgroups. The phone system will cost more than originally thought. Governing structure is in place, and the regional office is opening mid-June.
- 13. Administrative Updates for MCO:**
  - a. Provider Development** – Teri gave the updates. She stated site visits with Sauk and Green were held. Upcoming training is scheduled for May 28, 2008, for Sauk County for claims processing. A forum is being held by Green County on June 25, 2008. We have received 125 intents to contract from Sauk County.
  - b. Information Technology** – The administrative split from Health and Human Services is being made. There is some question about who owns file structure. Stacy and Tammy have been attending demonstrations on network computer systems. Lifespan will be treated as a working tool, and we hopefully will have a new application by January 1, 2008 to roll out.
  - c. Data and Budget** – Stacy is working on this.
  - d. Request for Proposal Submission Update** – We Did It!!!!!! We have received our State letter of Intent to Contract. Although Care Wisconsin had a higher score, this is their second go around and they are only going in Sauk. SFCA is eight counties and we're moving ahead. The initial certification is for Richland County only, and won't be onerous. It will be a bigger deal when Sauk comes on board.
  - e. Personnel Request Update – Purchase of Service Contract with Richland County** – The Richland County Board of Supervisors is very supportive of the personnel proposal. Seven new positions were presented to the board to be hired by July 1. We are going to re-class three positions that are moving up the scale in management: Joan Hansen as Quality Manager, Patty Kemerling as Provider Network Manager, and Stacy Hach as Fiscal Manager. We plan on purchasing payroll services from Richland County. We will pay them a flat fee for this administrative service until the end of 2008. All positions will terminate with Richland County on December 31, 2008. Care Managers remain Richland County employees.

#### **14. Work Group Updates:**

- **ADRC Work Group** – Linda Symons stated that a Benefit Specialist will be attached to the ADRC and each ADRC will have a Disability Benefit Specialist.
- **Care Management and Quality Work Group** – Was discussed earlier. The group also discussed appeal and grievance issues.
- **Governance Work Group** – See item #5. Bill Orth stated that in the near future some kind of an advisory board will need to be created to make local decisions on mileage costs for volunteers attending meetings.

#### **15. Next Meeting Date/Location**

- ADRC Work Group – May 22, 2008, 12-4 p.m. UW Extension Room, Iowa County Courthouse. June 13, 2008, Iowa County Board Room, Iowa County Courthouse. July 15, 2008, 9 a.m. to 3 p.m. Dodge Bowl, Dodgeville.
- Care Management Work Group – June 20, 2008, 9:30 to 3:30 p.m., will need to determine location.
- Governance Work Group – May 27, 2008 at 1:30 p.m. Teleconference 1:00 -3:30 p.m.

Kathie Knoble-Iverson commented that she feels the community needs to have some sense as to what's going on. The group determined that the Coalition will meet monthly until Sauk rolls out.

#### **16. Agenda Items for Next Meeting:** Coalition future.

Meeting adjourned at 2:50 p.m.

Respectfully submitted,

Susan Fruit