

Southwest Wisconsin Care Management Coalition (SWCMC)
Meeting Minutes
Teleconference
Date: Friday, September 7, 2007
10:00- 12:00

Present: Crawford County: Sara Ryan, Kelly Hefel
Grant County: Nancy Scott, Ruth Rotramel
Green County: Greg Holcomb, Dave Folks, Linda Boll, Julie Sachs
Juneau County: Mike Roraff, Heidi Randall
Iowa County: Judy Lindholm
Lafayette County: Tom MacDonald, Carol Benson
Richland County: Randy Jacquet, Teri Buros, Linda Symons, Stacy Hach, Joan Hansen, Mary Lou McDonald
Sauk County: Bill Orth, Lynn Horkan, Sue Hebel
Unified Services: Neal Blackburn
Area Agency on Aging: Jayne Mullins
Independent Living Resources: Jason Beloungy, Kathie Knoble-Iverson
DHFS:

Guests: Karla Witzig, Grant Co. COA; Clinton Orton, Grant Co. COA

Attachments emailed 9/4/07: Agenda, August 16, 2007 Draft Minutes, Data User Agreement, and Project Update as of 8/31/07

Attachments emailed 9/6/07: Budget Summary Narrative, Budget Request Spreadsheet

1. **Check-In and Introductions:** Meeting called to order by Randy Jacquet at 10:02 A.M. Attendance was noted.
2. **Approve August 16, 2007 Meeting Minutes (Attachment):** Motion by Bill Orth seconded by Mike Roraff to approve the 8/16/07 meeting minutes. Motion carried.
3. **Review Agenda and Timeframes – “Walk-ons”:** Teri Buros requested to have item #5. *Review and Approve CMO Budget Request to State* moved to after item #13 which would allow people working on the ADRC RFP to leave if they so chose. The request was approved. This item will be placed at the end of the agenda in future meetings as well.
4. **Update on Managed Care in Wisconsin:**
 - Teri reported on the letter sent out by DHFS announcing the successful RFPs that were submitted in June 2007 to begin the process of certification to provide managed long-term care services in 27 counties in WI. Seven proposals were received and evaluated. Four of the proposals were evaluated as meeting the criteria to move to the certification phase

of development as a managed care organization. Two are being asked to provide additional financial information before moving to the certification phase. One proposal was deemed insufficient to move to the certification phase of development as a managed care organization. All proposals will be posted on the DHFS's Managed Care Expansion website during the week of September 10-15, 2007. Please check the "What's New" page, periodically, for this information at <http://dhfs.wisconsin.gov/Managed LTC/whatsnew.htm>

- The group discussed two waiver options: fee-for-service for self-supports, which will be available to Family Care members and COR which will serve mental health patients in nursing homes and will not be available to Family Care members.
- Mike reported that Economic Support will be on the WCHSA conference agenda in December.
- Linda Symons reported that DHFS received ten RFPs in August 2007 for ADRCs and only one of those was for a multi-county ADRC.

5. **Review and Approve Data User Contract with Partnering Counties** (*Attachment*): Stacy reported that new contracts need to be signed by each partnering county in order to share data from the State. The agreements will be signed at the next Governance meeting on September 21. Mike reported that the fiscal agency in Juneau County is separate from the Health & Human Services Department. Teri said they can share their data with other agencies with written approval from the State. Mike will write a request to share the data with the fiscal agency in Juneau County and Teri will send the request to the State.
6. **Review and Approve Project Update** (*Attachment*): The members reviewed the SWCMC Project Update which includes the dates June 1 – August 31, 2007. Some minor corrections will be made to the document. A motion by Bill seconded by Mike to approve the Project Update with recommended changes. Motion carried.
7. **Update on County Board Joint Meeting**: Randy reported that the Richland County Board will be sponsoring an educational county board meeting for all eight SWCMC counties. The purpose of the meeting is to educate County Boards regarding the two governance models that are being considered by the Governance work group: the 66.0301 and the Long-Term Care District (LTCD). County boards have to choose one of these models in order for the CMO to go forward.

The Governance work group would like to invite Andy Phillips, Esq., who helped draft the language for the LTCD and Dean Dietrich, Esq., who helped draft the 66.0301 agreement between Portage, Wood and Marathon Counties. The Governance work group would also like to invite one HHS Director and county board member from Portage, Wood and Marathon to discuss the 66.0301 model and one HHS Director and county board member from the West Central

Consortium (La Crosse, Vernon, Monroe Counties, et al) to discuss the LTCD model. A representative from the ADRC work group will give a brief presentation regarding ADRCs.

Monday, October 29 from 10:30 – 2:00 was selected as the date for the meeting. A meeting location has not yet been determined. The Governance work group will prepare the agenda for the joint county board meeting at their next conference on September 20. Randy will contact Andy Phillips to see if he is available to attend the meeting on the 29th.

8. **County Updates on Communication Plan Activities (Please visit the SWCMC for forum details: www.swcmc.org):**

Teri asked if there has been any response to the upcoming educational joint county board meeting and Mike reported that there is interest from his board members to hear more about Family Care from people in other counties.

9. **Citizen Comments:** None

10. **Comments from the SWCMC Website:** None.

11. **Work Group Update:**

a. **ADRC Work Group:**

- Linda Symons reported that the work group is moving forward with the ADRC application. Linda S., Linda Boll, Patrick Metz and Julie Sachs met yesterday to discuss the budget for the ADRC.
- The Southern Region of the ADRC met on Tuesday, September 4. It was reported that all the members of the Southern Region reaffirmed that working as a four-county region, with Green County as the lead agency, was the best way to proceed at the present time. This statement sparked a discussion about the meeting. Judy Lindholm, at the request of the members, read the Common Message for this meeting, written by the ADRC facilitator, Buck Rhyme. Neal Blackburn stated that there was not unanimity among the attendees of the September 4th meeting regarding Green County being the lead for the Southern Region. Greg Holcomb also reported that it was his understanding that Green County being the lead for the Southern Region was still “up in the air”. It was reported that Buck had stated that Grant County is “on board” with having Green County as the lead.

b. **Data Analysis Work Group:** Stacy reported that she has requested the data set from the State that was just released. Stacy will send card service data from the State to each county. The counties need to review the data and let Stacy know if the data is accurate.

c. **Governance Work Group:** Randy reported that this group had a teleconference on August 28, 2007 regarding the budget request to the State. Teri spoke to Monica Deignan and Judith Frye and they both had a favorable response to the draft budget request that she sent to them to

review. The NW-LTCO and the SWCMC are the only two Coalitions that are slated to receive start-up money at this time.

12. **Walk-On:** Teri reported that she has received a phone call from one of Representative Garthwaite's aides with an apology that Teri's original email (sent on 7/10/07) had gotten lost in their email system and they had just received it. Representative Garthwaite is very willing to meet with the SWCMC. The SWCMC had wanted to meet with Rep. Garthwaite to discuss his press release regarding Family Care. The Coalition had some concerns regarding his comments regarding Family Care costing tax payers more money. It was agreed that Teri will schedule a meeting with Rep. Garthwaite to speak to him personally to provide education regarding Family Care.
13. **Upcoming Meetings:**
 - a. **ADRC Work Group:** Tues., September 18 & Thurs., September 25, 9:30 – 3:30, Dodger Bowl, Dodgeville
 - b. **Care Management & Quality Work Group:** Friday, September 7, 1-4:00 Spring Green Library
 - c. **Data Analysis Work Group:** To be determined
 - d. **Governance Work Group:** Thurs., September 20, 10-1:00, The Shed, Spring Green
 - e. **SWCMC Teleconference:** Friday, October 5, 10-12:00
 - f. **SWCMC In-Person Meeting:** Thurs, October 18, 1-3:30, Spring Green Library
14. **Review and Approve CMO Budget Request to the State (Attachments):** At this time, some ADRC work group members elected to leave this portion of the conference call as it relates to the CMO not the ADRC.

The members reviewed the budget proposal prepared by Teri.

- Teri reported that she structured the budget in the way that Judith Frye had requested: Plan-to-Plan, Implementation Planning and Start-Up. The SWCMC is requesting \$300,000 for the Implementation Planning phase.
- Teri discussed her position as the SWCMC Project Manager and her position as Richland's CMO Long-Term Support Manager. Beginning December 1, 2007, Teri will work 70% time as the SWCMC Project Manager and 30% time as Richland's LTS Manager. She will become 100% Project Manager once the Director for the CMO is hired in June 2008. Teri has requested to be a salaried position to cover over-time hours.
- As the administrative lead for the CMO, Richland County must go to their county board by October to request the new positions.
- Neal asked what happens to the start-up money for the counties that start later. Teri reported that the new managed care organization will need to develop an agreement with the State to assure money is available for start up needs. There would not be any financial risk to any of the counties that will be

starting later. The Coalition may need something in writing from Judith Frye regarding future funding for counties that start up later.

- The resolutions that will be going to the county boards are a commitment to continue planning. Eventually there will need to be a resolution to continue to move forward. The goal is to have the governance structure identified (66.0301 or LTCD) before going forward with the initial resolution.
- A member asked how quickly the State will respond to the budget request and it is believed it will be very soon. Funding is available now.
- A motion by Sara seconded by Bill to submit the budget proposal to the State with a few minor inclusions. Motion carried.

15. **Adjourn:** Motion by Bill seconded by Mike to adjourn the meeting at 11:47. Motion carried.

Respectfully submitted,

Mary Lou McDonald
Administrative Assistant, SWCMC