

Southwest Wisconsin Care Management Coalition (SWCMC)
Meeting Minutes
In-Person Conference
Location: Spring Green Public Library
230 E. Monroe St.
Date: Thursday, November 15, 2007
1:00 – 3:30 P.M.

Present: Crawford County:

Grant County: Gayle Mason

Green County: Greg Holcomb, Dave Folks, Linda Boll

Juneau County: Michael Roraff, Heidi Randall

Iowa County: Judy Lindholm

Lafayette County: Carol Benson

Richland County: Randy Jacquet, Teri Buros, Linda Symons,
Joan Hansen, Stacy Hach, Mary Lou McDonald

Sauk County: Bill Orth, Trish Vandre, Sue Hebel

Unified Services:

Area Agency on Aging:

Independent Living Resources: Jason Beloungy

Guests: Kathy Cianci, Richland County Nursing Home; Tom Schraeder,
Hodan Center; Pete Esser, Grant COA Board

Attachments emailed on 11/12/07: Agenda, 10/18/07 SWCMC Draft Meeting Minutes

Attachments emailed on 11/14/07: ADRC Info Bulletin #16 Aging and Disability
Resource Center Governing Boards Draft, ADRC Info Bulletin #17 Regional
Long Term Care Advisory Committees Draft

1. **Check-In and Introductions:** Meeting called to order by Randy Jacquet at 1:07 P.M.
2. **Approve Meeting Minutes (Attachment):** Motion by Greg Holcomb seconded by Bill Orth to approve 10/18/07 meeting minutes. Motion carried.
3. **Review Agenda and Timeframes – “Walk-ons”:** Agenda and timeframes were reviewed.
4. **Update on Managed Care Expansion in Wisconsin (Handouts):** Linda Symons had the members review the draft ADRC Info Bulletins #16 & #17. Linda reported that both information bulletins are reporting statutory changes regarding the ADRC Governing Board and the Regional Long-Term Care Advisory Committees.
The ADRC Governing Board composition percentages have changed. The proportion of the board members representing the elderly, physically and developmentally disabled populations needs to be the same as the proportion of

the individuals in these target groups statewide that are enrolled in long-term managed care Medicaid programs.

The Regional Long-Term Care Advisory Committee will replace local LTC Councils. The charge to the Regional Long-Term Care Advisory committees is to evaluate the performance of the long-term care system in their area and make recommendations for changes as appropriate.

5. **Update SWCMC Budget:** Teri Buros reported that she received the 2008 capitation rate on Tuesday, November 6. She reported when the rate is entered into the 2008 budget, it appears Richland County will experience a deficit in 2008.

Teri reported that she and Stacy Hach met with Tom Lawless and Marci Katz, from DHFS, yesterday to discuss the SWCMC 2008 budget.

The State said they would work with and support the Coalition. The current plan is that on July 1, 2008 Richland County CMO will split from Richland County Health and Human Services and a new rate will be created at that time which may reduce the deficit.

Teri reported that they looked at two significant items to reduce the deficit:

1. Consider an earlier start date for Sauk County to begin Family Care. It would be very helpful if Sauk could start a month or two earlier than October 2008. It was reported that this would be a financial benefit to the ADRC budget as well.
2. Review the proposed SWCMC budget and see if any cuts can be made.

Teri reported that she and members of the Governance Work Group are planning to have at least two teleconference meetings to review the budget and she asked if other Coalition members would be interested in being a part of this ad hoc group. Several members volunteered. Those who will be reviewing the SWCMC budget include: Bill Orth, Joan Hansen, Linda Symons, Mike Roraff, Randy Jacquet, Sara Ryan, Stacy Hach, Sue Hebel and Teri Buros. The members will schedule meeting dates after this meeting.

6. **Update on New Project Positions for the SWCMC:** Teri Buros reported that the new SWCMC project positions (Confidential Administrative Assistant, Clerical Assistant II, Care Management & Quality Project Coordinator, Financial Supervisor, Business Systems Supervisor, Provider Network Developer, and SWCMC Project Manager) were passed unanimously by the Richland County Board on October 30. Some grade changes were made during the approval process. The SWCMC is still negotiating to increase the grade of one position and lower the grade of another. Teri Buros will remain the SWCMC Project Manager.

7. **County Updates on Communication Activities:**
Discussion was held regarding the Long-Term Care Governance Options Forum held on Monday, October 29, 2007 at the White House Ramada Inn. The members reported favorable comments from county board members.

At the conclusion of the forum, it was decided that each county board would appoint two ad hoc committee members to meet with the Governance Work Group to select a governance option (66.0301 or LTCD) for the new managed care organization. A governance option must be identified in order to complete the Request for Proposal which the State will release early next year.

8. **Citizen Comments:** None.
9. **Comments from the SWCMC Website:** None.
10. **Work Group Update:**
- a. **ADRC Work Group:** Linda Symons reported that the work group met on November 1. The group continues to prepare the required documents for each region (north – Crawford, Juneau, Richland & Sauk and south-Iowa, Grant, Green & Lafayette) to submit grant applications for the implementation of ADRCs. They are planning to submit the grant applications to DHFS in December of this year. The ADRC ad hoc budget work group continues to prepare the regional ADRC budget.
 - b. **Care Management & Quality Work Group:** Dave Folks reported that this work group met on October 31. Work accomplished:
 - Completed an activity which identified stakeholders/decision-makers for all of the CM&Q activities listed in the work group charter
 - Developed strategies for completing work
 - Prioritized activities and developed tentative timelinesThe members were asked to complete the Communications Planning Tool by the next meeting, as well as to read the State contract.
 - c. **Data Analysis Work Group:** Stacy Hach reported that she has found anomalies in the data that she had received from the State. She later received an email from the State that confirmed the anomalies which were due to technical errors. A new data set will be sent out from the State in the near future.
 - d. **Governance Work Group:** Bill reported that this work group met earlier today. Patty Kemerling, Richland Co. CMO Provider Network Developer, facilitated a discussion on values/guiding principles. The group will continue to work on creating values/guiding principles documents for the Managed Care Organization over the next few meetings. The group also discussed:
 - Managed care updates

- Care Management & Quality Work Group activity which requires involvement from the Directors
- Long-Term Governance Options Forum – Next Steps
- SWCMC Budget
- SWCMC Project Positions

11. **Upcoming Meetings:**

a. **ADRC Work Group:**

Thurs., Dec. 6, 9:30 – 3:30, Darlington Municipal Bldg Jobs Conf Room
(2nd fl)

b. **Care Management & Quality Work Group:**

Friday, December 7, 9:30-3:30, The Shed, Spring Green

c. **Governance Work Group:**

Thursday, December 20, 3:00-4:30, Teleconference

d. **SWCMC Teleconference:**

Thursday, December 20, 1:00-3:00, Teleconference

12. **Adjourn:** Motion by Bill Orth seconded by Mike Roraff to adjourn the meeting at 2:27 P.M. Motion carried.

Respectfully submitted,

Mary Lou McDonald
Administrative Assistant, SWCMC