

**Southwest Wisconsin Care Management Coalition (SWCMC)
Meeting Minutes**

Teleconference

**Date: Friday, July 6, 2007
10:00- 12:00**

Present: Crawford County: Sara Ryan, Kelly Hefel
Grant County: Jon Angeli, Ruth Rotramel
Green County: Greg Holcomb, Dave Folks, Linda Boll
Juneau County: Mike Roraff, Heidi Randall
Iowa County: Darin Smith, Judy Lindholm
Lafayette County: Carol Benson
Richland County: Teri Buros, Kim Enders, Linda Symons
Joan Hansen, Mary Lou McDonald
Sauk County: Bill Orth, Sue Hebel, Trish Vandre, Lynn Horkan
Unified Services: Cheryl Knapp
Area Agency on Aging: Jayne Mullins
Independent Living Resources: Kathie Knoble-Iverson
DHFS: Susan Bohn

Attachments emailed 6/29/07: Agenda, 6/21/07 Educational ADRC Governance Minutes, The Wheeler Report

Attachments emailed 7/3/07: 6/21/07 SWCMC Minutes, SWCMC County Board Guidelines, and Values/Guiding Principles Document

Attachment emailed 7/6/07: Excerpt from article in the Richland Observer

1. **Check-In and Introductions:** Meeting called to order by Bill Orth at 10:04 A.M. Attendance was noted.

2. **Approve June 21, 2007 Meeting Minutes (Attachments):**
 - Two revisions will be made to the Educational ADRC Governance minutes: 1. Page 3, item #5 second paragraph, the word “contract” will be replaced with the word “agreement”. 2. Same page, under Decision, the word “several” will be removed. Motion by Mike Roraff seconded by Teri Buros to approve 06/21/07 Educational ADRC Governance meeting minutes with the noted changes. Motion carried.
 - Four revisions will be made to the in-person meeting minutes: 1. Page 1 Judy Lindholm’s name will be moved from Area Agency on Aging to Iowa County. 2. Jayne Mullins’ name will be added to the minutes. 3. Page 2, item 4, third bullet will be revised to read: Bill discussed the Family Partnership Coalition on Care Management provider rates. In

accordance with recent State guidelines, it appears that rates will be between \$70-80 per hour. 4. Page 2, item 5 third sentence the word “several” will be removed. Motion by Mike seconded by Jon Angeli to approve 06/21/07 meeting minutes with noted changes. Motion carried.

3. **Review Agenda and Timeframes – “Walk-ons”:** Agenda and timeframes were reviewed. Teri Buros requested to discuss an email from Monica Deignan answering questions that were posed at our last in-person Coalition meeting. This will be discussed under item 4.

4. **Update on Managed Care in Wisconsin (Attachments):**

- Senate Democratic Caucus Package – The Wheeler Report: The members discussed an excerpt from an article from the July 5, 2007 Richland Observer that Teri sent out via email this morning titled, “Garthwaite says budget will help Southwest Wisconsin.” The article states, “Also included in the Senate Democrats’ version of the budget is funding for a new position with the Grant County Government. As eight counties in southwestern Wisconsin are banding together to join the state’s Family Care Program, this new position would insure that the people of the 49th district get a fair deal that protects the interests of the elderly, disabled and, of course, the taxpayer as the process moves forward. Rep. Garthwaite negotiated the inclusion of this provision within the Senate Version of the budget, fearing that partisan politics might keep it from being included in the assembly budget, set to be debated next week.”

Jon Angeli, Director of Grant County Social Services, Neal Blackburn, Director of Grant/Iowa Unified Community Services and Senator Dale Schultz were not aware of this request for a new position. The new position would need to be funded by DHFS’ ADRC funds.

The members discussed several statements made by Rep. Garthwaite in the Richland Observer article, prompting the request to have Teri coordinate a meeting between Rep. Garthwaite and the Directors of HS, SS, and Aging in his District (Grant, Iowa, Lafayette and Richland). The goal of the meeting is to educate Rep. Garthwaite regarding Family Care and ADRCs. Teri will send an email to Rep. Garthwaite and will copy the following people: Gayle Mason, Jon Angeli, Neal Blackburn, Judy Lindholm, Darin Smith, Carol Benson, Tom MacDonald, Linda Symons and Randy Jacquet.

- Teri shared Monica Deignan’s and Donna McDowell’s responses to questions from our last SWCMC in-person meeting that she had sent to them.
 - **Q.** (Teri) “If Sauk, Juneau, Richland and Crawford formed a four-county 66.0301 for the ADRC, AND if Grant, Lafayette, Iowa and Grant formed an additional four-county 66.0301 for the ADRC,

would that structure eliminate the possibility of the MCO for the eight counties being a separate and distinct 66.0301?”

A. (Donna) “I believe that if each of the ADRCs is created under 66.0301, each ADRC would have a distinct governing board as agreed by the participating counties and meeting our (DHFS) requirements for consumer representation.”

- Q. (Teri) “The same question as above EXCEPT replace 66.0301 with LTC.”

A. (Monica) “There seems to be some understanding that the same geographic areas cannot be separate distinct LTC districts because of the conflicts of interest raised by the Feds. For example, there could not be two four-county LTC Districts (ADRC) for the counties listed above AND an 8-county LTC District for the MCO.”

- Q. (Teri) “In addition, a concern was raised regarding our submission of an RFP at a future date. As you know, there are several coalitions/consortiums that will be responding to the current RFP for MCOs. We, the Southwest Wisconsin Care Management Coalition, will not be submitting an RFP in this go-round. However, the concern is that when we will be ready, hopefully in six months or so, that the State will not have the resources (people power – not budgetary) to support another RFP process OR the transition process for additional coalitions. This obviously would leave us in a position to plan and plan without any ability to move forward toward managed care implementation in mid-late 2008. Is this something we should worry about?”

A. (Monica) “I guess I’d say that they shouldn’t worry about it. I’m assuming we’ll do another RFP early in 2008 and we’ll just need to find resources to do the certification etc. In other words, it’s our worry and not theirs.”

5. **Funding for Economic Support Services:** The members discussed the need to take a stand, as a Coalition, regarding more funding for Economic Support (ES). All ES staff is currently overloaded and would not be able to manage more work as the CMO moves into operations. Bill will obtain ES documents from Community Care of Central Wisconsin and Family Partnership. Teri was asked to draft language for a document advocating for more ES funding. *This item will be put on the next in-person agenda on July 19, 2007.*
6. **Approval of Guidelines for County Board Involvement (Attachment):** The members recommended several changes be made to the draft Guidelines for County Board Involvement document authored by Dave Folks. Dave will make recommended revisions and will bring the revised document back to the next in-

person Coalition meeting. *This item will be put on the next in-person agenda on July 19, 2007.*

7. Develop Values Statement for Operations (Organize a Work Group)

(Attachment): Teri explained the Values/Guiding Principles for the CMO that she authored. Teri requested assistance to develop a process to guide the CMO during development over the next year. *This item will be put on the next Governance Work Group agenda on July 19, 2007.*

8. County Updates on Communication Plan Activities (Please visit the SWCMC Website for forum details: www.swcmc.org): No activity since our last meeting.

9. Citizen Comments: None.

10. Comments from the SWCMC Website: None.

11. Work Group Updates:

a. **ADRC Work Group:** Linda Symons reported that this group met on June 22. Decisions made:

- Four Charts to depict the ADRC organizational and operational structure will be used.
- Agreed that the family systems approach is the desirable way of operating.
- Delegated writing assignments for the ADRC Request for Proposal (RFP)
- Basecamp will be used to upload, share and store files
- Continue to be committed to two four-county regions

Issues facing the work group on the horizon include:

- Status of Grant County in relation to regional participation.
- Time commitment needed by the group members to develop a quality RFP that can be successfully implemented once approved
- Each group member will be required to set aside dedicated proposal writing time in order to complete the project
- I&A Transition Planning

Wisconsin will be hosting a site visit of the National Health Policy Forum of Washington D.C. The visit will occur on August 8-10 with a pre-site visit with Richland County Staff members.

b. **Communication Work Group:** Dave reported that this work group had a teleconference on June 25. The members discussed the future role of this group which could include: reviewing the ADRC & CMO RFPs, marketing and education. The group decided to use Basecamp as a tool to share information instead of teleconferencing and, if needed, they will meet in person. Kim Enders stressed the importance of each county documenting consumer involvement. Documentation of forums, newspaper articles, newsletters, flyers, and radio segments may be needed to support the RFPs.

c. **Data Analysis Work Group:** Have not met since last meeting.

- d. **Governance Work Group:** Have not met since last meeting. Teri will present the CMO work plan, regarding operations, at the next Governance meeting on July 19.

12. Upcoming Meetings:

- a. **ADRC Work Group:** Thursday, July 12, 9:30-3:30, Iowa County Courthouse, Dodgeville
- b. **Communications Work Group:** Communication through Basecamp
- c. **Data Analysis Work Group:** Thurs., July 26, 1-4:00, RCHHS
- d. **Governance Work Group:** Thurs., July 19, 10-1:00, The Shed, Spring Green
- e. **SWCMC In-Person Meeting:** Thurs., July 19, 1-3:30, Spring Green Library
- f. **SWCMC Teleconference:** Friday, August 3, 2007, 10-12:00

13. Adjourn: Meeting adjourned at 11:43 A.M.

Respectfully submitted,

Mary Lou McDonald
Administrative Assistant, SWCMC