

Southwest Wisconsin Care Management Coalition (SWCMC)
Meeting Minutes
In-Person Conference
Location: Spring Green Public Library
230 E. Monroe St.
Date: Thursday, April 19, 2007
1:00 – 3:30 P.M.

Present: Crawford County: Sara Ryan, Kathy Leard
Grant County: Fred Naatz, Gayle Antony
Green County: Greg Holcomb, Julie Sachs, Linda Boll,
Juneau County: Heidi Randall
Iowa County: Darin Smith, Judy Lindholm
Lafayette County: Tom MacDonald, Carol Benson
Richland County: Randy Jacquet, Teri Buros, Kim Enders, Stacy Hach,
Joan Hansen, Linda Symons, Mary Lou McDonald
Sauk County: Bill Orth, Sue Hebel, Trish Vandre
Unified Services: Neal Blackburn
Area Agency on Aging: Jayne Mullins
DHFS: Janice Smith
Independent Living Resources:
The ARC-WI: Jim Hoegemeier

Guest Speaker: Janice Smith, DHFS ADRC Development Coordinator

Invited Guest: Buck Rhyme, Senior Partner for Organizational Skills Associates and the ADRC work group facilitator

Attachments emailed 4/16/07: Agenda, 3/15/07 SWCMC Meeting Minutes.

Handouts: SWCMC Tentative Timeframe, Excerpts from SWCMC Minutes March 2006-March 2007

1. **Check-In, Introductions & Announcements:** Meeting called to order by Randy Jacquet at 1:00 P.M. Randy introduced and welcomed Janice Smith, Buck Rhyme and Jim Hoegemeier, Executive Director for The ARC –WI Disability Association, Inc. Attendance was noted.
2. **Approve March 15, 2007 Meeting Minutes (Attachment):** Motion by Bill Orth seconded by Heidi Randall to approve the 03/15/07 meeting minutes with a minor spelling correction. Motion carried.
3. **Review Agenda and Timeframes – “Walk-ons”:** Discussion of the recent ADRC conference in Madison will be discussed during agenda item #4.
4. **Update on Managed Care in Wisconsin:** The members discussed the recent ADRC conference which was held in Madison on April 16 & 17. It was reported

that over 400 people had attended the conference. There was very positive feedback regarding this conference.

5. **Janice Smith – DHFS ADRC Funding:** Janice answered questions from the SWCMC members.

Q. Is the funding for the ADRC tied directly to the CMO?

A. The funding is budgeted separately but the timing of the ADRC funding is closely coordinated with CMO start-up. While the state wants ADRCs statewide in 3 years, it has to give priority to funding those ADRCs serving a CMO since the CMO can not operate without the ADRC.

Q. Will DHFS fund ADRCs sooner than two months prior to CMO start-up?

A. This depends on the budget. The first priority is to fund ADRCs that will be serving a CMO. If there are funds available, it is possible the State might be able to make money available to other applicant ADRCs (those not serving a CMO.) The ADRC will be funded at least two months prior to the CMO going “live”. Ideally, the State would like to fund the ADRC’s sooner than two months before the start date of the CMO.

Q. If there is an eighteen month phase-in of the counties going “live” with the implementation of the CMO will the Regional ADRCs be funded as a group or would it also get its money phased in?

A. The applicant multi-county ADRC would be funded as a single entity operating in all its member counties.

Q. If a county commits to an ADRC, does that commit the county to the CMO?

A. It doesn’t commit the county but you do want to plan together.

Q. If four counties commit to a Regional ADRC development and implementation, but only two of the four are interested in the CMO, what happens?

A. If only two of the four counties are willing to commit, the State will still fund the ADRC. Ultimately, the State would solicit providers for the CMO services in the counties not participating in the CMO.

Q. Is the ADRC funding relying solely on the next Biannual Budget?

A. Yes. If the amount in the budget isn’t approved, it is likely the timetable will be affected. There is some money available for counties to start an ADRC in this fiscal year.

Q. Are the Generation II ADRCs connected to a CMO?

A. No, at the time the Generation II ADRCs were funded there was money available for them but not for CMO expansion. Consequently there was no requirement for a CMO.

Janice reported that the State will be sending out a question and answer sheet to address the questions that were posed at today’s meeting along with questions from other Coalitions.

The members thanked Janice for her time.

6. **ADRC Development and Decision Making:** Randy offered an apology to the ADRC work group for things said at the last SWCMC meeting on March 15 that were hurtful to some of the work group members.

Teri Buros facilitated this portion of the meeting.

- **Goal of Discussion:** Clarify ADRC Work Group Relationship with the Governance Work Group
 - a) **Develop Ground Rules:** Teri had the members write down three ground rules that were important to them. The members came up with ground rules for this meeting which were written down on large easel paper and posted in the room. **(See Attachment)**
 - b) **Review tentative timeframes for the ADRC/CMO Development (Handout):** The members reviewed the handout.
 - c) **Review SWCMC Minutes regarding decision making for the ADRC (Handout):** Teri made this handout available should any questions about previous decisions are raised during the meeting.
 - d) **How can we develop a coordinated approach to governance and educate County Boards about our respective projects?**

The members agreed that there needs to be a coordinated and collaborative approach between the ADRC & Governance work groups. Teri asked the members to come up with ways to coordinate the two work groups. Teri, once again, wrote down the members' ideas on easel paper and posted them in the room:

 - I. Large group meets
 - II. Create a smaller representative group to meet (representatives from the ADRC & Governance work group). Meet either by a phone conference or face-to-face. Must have a collaborative atmosphere.
 - III. Three representatives from each work group meet to examine the governance options for both the CMO & the ADRC and bring back recommendations to the larger Coalition.
 - IV. The SWCMC Project Manager (Teri) will work to attend the ADRC meetings.
 - V. Smaller representative work group (representatives from the Governance & ADRC work groups) meet to identify what is at stake for the Governance and ADRC work groups – What implications does the ADRC plan have on the CMO plan? No decisions or recommendations will be made. The work group will only identify issues, not make decisions or recommendations. The work group will bring the issues back to the larger group for discussion.
 - VI. Do we want County Boards involved in the process earlier rather than later?
 - VII. Continue as we are; just have the SWCMC Project Director, Teri, go back and forth between the two work groups. The Project Manager acts as the liaison between the groups.

The members reviewed the different options and after a long discussion the members agreed that option V would be the best choice. The members selected to be on this joint work group subcommittee were:

Governance: Bill Orth and Tom MacDonald

ADRC: Fred Naatz, Linda Boll, Linda Symons and Trish Vandre

ADRC Facilitator: Buck Rhyme

SWCMC Project Manager: Teri Buros

7. **ADRC Governance Model – Additional Options (Sauk Co. Request):** Tabled earlier in the meeting to allow more discussion time for agenda item #6.
8. **County updates on Communication Plan Activities:** Tabled earlier in the meeting to allow more discussion time for agenda item #6.
9. **Citizen Comments:** None.
10. **Comments from the SWCMC Website:** None.
11. **Work Group Updates:** Tabled earlier in the meeting to allow more discussion time for agenda item #6.
12. **Next Meeting Dates/Locations:**
 - a. **ADRC Work Group:** Friday, April 27, Iowa County Courthouse, Dodgeville, 9:30-3:30
 - b. **Communications Work Group:** Teleconference in May or June
 - c. **Data Analysis Work Group:** Thurs., June 28 **OR** Thurs., July 12, 1-4 RCHHS
 - d. **Governance Work Group:** Thurs., May 17, 10-1:00, The Shed, Spring Green.
 - e. **SWCMC Teleconference:** Friday, May 4, 10-12:00 ****Canceled****
 - f. **ADRC/Governance Joint Work Group Subcommittee:** Friday, May 4, 9-12:00, The Shed, Spring Green, WI
 - g. **SWCMC In-Person Meeting:** Thursday, May 17, 1-3:30, Spring Green Library
13. **Adjourn:** Motion to adjourn at 3:30 P.M. by Bill seconded by Tom. Motion carried.

Respectfully submitted

Mary Lou McDonald
Administrative Assistant, SWCMC