

**Southwest Care Management Coalition Meeting
In-Person Conference
Spring Green Public Library
230 E. Monroe St.
Date: Thursday, October 19, 2006
1:00 – 3:30 P.M.**

Present: Crawford County: Kelly Hefel, Kathy Leard, Sara Ryan
Grant County: Fred Naatz
Green County: Linda Boll, Greg Holcomb, Dave Folks, Julie Sachs
Juneau County: Carolyne Kotchi, Michael Roraff, Heidi Randall
Iowa County: Mike Tiber
Lafayette County: Tom MacDonald
Richland County: Teri Buros, Randy Jacquet, Kim Enders, Stacy Hach, Patrick Metz, Linda Symons, Angie Gault, Mary Lou McDonald
Sauk County: Bill Orth, Trish Vandre
Unified Services: Neal Blackburn
CCIA: None
Area Agency on Aging: None
Independent Living Resources: Ricki Bishop, Jason Beloungy, Kathie Knoble-Iverson
DHFS: None.

Guests: Partnership Presenters: Ken Eimers, Lora Wiggins & Jenny Anderson of Elder Care
Todd Costello & David Sievert of Community Living Alliance

Attachments emailed 10/16/06: Agenda, 10/6/06 Minutes

1. **Check-In and Introductions:** Meeting called to order by Mr. Jacquet at 1:00 P.M. Check-in taken by Ms. McDonald
 2. **Approve Meeting Minutes (Attachment):** Mr. Orth made a motion to approve 10/6/06 meeting minutes, seconded by Mr. Roraff. All in favor. Motion carried.
 3. **Review Agenda and Timeframes – “Walk-ons”:** Ms. Hach requested time to discuss expenditures for software support. It was agreed that this would be addressed during the Data Analysis Work Group Update.
- **Presentation by Partnership:** The Partnership members were welcomed to the meeting. The participants introduced themselves. The members from Elder Care presented first and provided a booklet about their agency. Mr. Eimers, Ms. Wiggins & Ms. Anderson explained the history of Elder Care. The agency has been a provider of services for over 30 years. They are non-profit and community based. They currently have 600 partnership members. They have an interdisciplinary team consisting of a Social Worker, an R.N. and a Nurse Practitioner. Their members stay in the program even if they are admitted to a

nursing home. Mr. Costello & Mr. Sievert provided a folder of information regarding Community Living Alliance (CLA). CLA has a new program called Health Advantage, which serves clients in the areas of physical, social and mental health. This program is SSI funded. They stressed the importance of constantly checking quality. The Partnership offered a time for questions from the Coalition. Mr. Jacquet asked how a CMO model could include acute and primary care. The Partnership said that it might be possible to offer Family Care with extended benefits of S.S.I. Managed care, which has a primary focus of acute and primary care. It was stated that they hoped that the State would bring these two programs together in the future.

4. **Update on Managed Care in Wisconsin:** DHFS will be sponsoring a daylong meeting at the Kalahari in Wisconsin Dells on November 9th, 2006 from 10 A.M. – 4 P.M. regarding long-term care.
5. **Reminder of work on Communications Work Plan:** A reminder that The Stakeholder Involvement and Governance Surveys are due back to Ms. Buros. A database is being created to enter all of the survey information.
6. **Approval of Voting Process – ADRC Plan:** There was a discussion of how the ADRC plan will be approved by the Coalition. The ADRC work group is concerned that they will bring a model before the voting members for approval and it may not be approved. Mr. Enders stated that the object of the Coalition's approval should only be that the plan would meet the State's ADRC requirements. The ADRC work group is looking at several ADRC models at this time. They discussed that the Directors need to be informed and the Directors need to take an active role in staying informed during the process of choosing an ADRC model so there will be no surprises when the model is brought back to the Coalition. It was agreed that the minutes from each work group be emailed to all of the Governance members so they are informed of all decisions made by the work groups. Ms. McDonald will send out the minutes to the Governance members. *This item was tabled due to time constraints and will be addressed again at the next in-person meeting on Thursday, November 16, 2006.*
7. **Approve Process of Bringing Concerns/Issues to the Coalition:** *This item was tabled due to time constraints and will be addressed again at the next in-person meeting on Thursday, November 16, 2006.*
8. **Approval of Mission/Vision Statement:** Mr. Naatz had emailed the group members with some questions regarding the current Vision & Mission statement. The group discussed his suggested revisions and additions to the statement. It was also recommended to use some of the State's language in the Vision statement. It was decided that the Vision & Mission statement be sent back to the Communication work group for more revision.

9. **Discussion of Consumer/Stakeholder Involvement:** Ms. Noble-Iverson asked how the Coalition is reaching out to consumers. The Communication work group is working on a toolkit that will provide each county with ways to educate the stakeholders. The toolkit will be available soon.
10. **Citizen's Comments:** None.
11. **Work Group Updates:**
 - a. **Governance Committee:** Mr. Orth reported that the Governance Committee decided at their 10/12/06 meeting to select a W-2 Consortia Model. The committee is going to invite Mr. Andy Phillips, Esq., of WCA, to their next meeting to help with the legal details of forming a governing board.
 - b. **Communication Work Group:** Rescheduled their meeting from yesterday to Friday, October 27 from 1-3:00. Mr. Folks provided handouts for the members to review prior to the next meeting.
 - c. **ADRC Work Group:** The group reviewed the SWCMC work plan timelines and tasks A, B & S need to get completed. There was discussion about whether the work group had to wait until the Directors made a decision regarding how the CMO would be structured before they could make a decision regarding the ADRC structure, Mr. MacDonald stated he did not think the work group had to wait. Therefore, the work group agreed to ask Mr. Buck Rhyme, of Organizational Skills Associates, to help facilitate the work group in making a decision regarding regional ADRC structure.
 - d. **Data Analysis Work Group:** Ms. Hach reported that this group met on 10/17/06. After discussing how to look at the data provided by the State, it was agreed they would only look at HRSR data to start with. Mr. MacDonald will provide all group members with a disc to start on this task. The group agreed to use COGNOS query software to link all of the databases together. Mr. Hach requested approval of finances to have a catalogue of query program set up. Stacy will send the disc of data to our programmer to get an estimate of the actual cost to have this done. She will email the information to the Directors for an email vote. The group also discussed the need for consistency with the functional screens in each county and meetings will be set up with the screen leads to assure uniformity between the counties.
12. **Upcoming Meetings:**
 - a. **ADRC Work Group:** Thurs., Nov. 16, 9-12:00, Spring Green Library
 - b. **Communications Work Group:** Thurs., Nov. 9, 1-3:00 Teleconference
 - c. **Governance Work Group:** Thurs., Nov. 16, 9-12:00, The Shed, Spring Green
 - d. **Data Analysis Work Group:** Tues., Nov.14, 1-4:00, Baraboo
 - e. **SWCMC In-Person Meeting:** Thurs., Nov. 16, 1-3:30, Spring Green Library

13. **Adjourn:** Meeting adjourned at 3:35 P.M.

Respectfully submitted,

Mary Lou McDonald
Administrative Assistant, SWCMC